



## Emmanuel Camp's Registration Checklist

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### Forms to **MAIL** before camp:

- Church Registration Form along with \$35.00 church registration fee.
  - Camper Registration form along with \$20.00 deposit per camper. (Students & sponsors)
    - If payment is postmarked by July 1 – each camper registered pays \$150.00
    - If postmarked between July 2 and July 18 - each camper registered pays \$160.00
- \*Campers not registered by July 19 will pay 'day of' cost of \$180.00

Mail forms and payments to: Alto Frio Baptist Encampment  
P.O. Box 468  
Leakey, TX 78873

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### Forms to **EMAIL** before camp: email to [info@emmanuelcamp.com](mailto:info@emmanuelcamp.com)

- Excel Spreadsheet named: *Payment Form*
  - Excel Spreadsheet named: *Student Form*
  - Excel Spreadsheet named: *Sponsor Form*
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### Things to bring to camp:

- All three spreadsheets (Payment, Student and Sponsor) saved to a USB drive.
  - Medical Release forms filled out for each student and sponsor.
  - Letter from Pastor on Church letterhead listing the names of all adult sponsors and affirming all sponsors have completed the following:
    - Criminal Background Check
    - Sex Offender Registry background check
    - Child Protection Training Course
    - Acknowledged Receipt and Reading of Sponsor Handbook
  - Payment for **FULL** amount owed to Emmanuel Camp
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# Camper Rules and Guidelines

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**PLEASE MAKE A COPY OF THESE POLICIES FOR EACH CAMPER AND ENSURE THAT THEY READ AND UNDERSTAND THEM**

**SUGGESTED ITEMS TO BRING:** Bible, Notebook, Pencil, Clothing, Hygiene Articles, Bed linens or Sleeping Bag, Pillows, Quilts, Bath Towels, Swim Suit, Flashlight, etc.

**EMMANUEL CAMP PROVIDES:** Meals Monday dinner through Friday breakfast, Camp T-shirt, Lodging, and accident insurance.

**AGE LIMIT** - The age limit shall be 6th grade through 12th grade **completed**. Please do not bring younger children for we do not provide any activities for them.

**REGISTRATION** - Registration begins at 11:30 a.m. on Monday, **No Refunds will be given.**

**PERSONAL CONDUCT AND COURTESY** - Each church counselor will be responsible for the conduct of its campers! Lack of cooperation with the camp policies will necessitate a camper returning home. Alto Frio Baptist Encampment rules prohibit the use of alcohol, conduct unbecoming of a Christian, irreverence, disturbance of services, immodest dress, use of tobacco in any form, possession of firearms, explosives, water guns, water balloons and/or skateboards. This will be strictly enforced.

**DRESS** - Students are to dress appropriately at all times. While sporty shorts are permitted during daytime activities, they are not considered appropriate for the evening activities. Because this is a Christian Camp, immodest, suggestive clothing, as well as clothing and caps with alcohol, tobacco, secular groups and secular station advertisements will not be allowed. **If clothing is deemed inappropriate you will be asked to change. No low cut muscle shirts, please. (i.e. mini skirts, skimpy swim suits, frayed cut-offs, halter tops, spaghetti straps, tube tops, etc.)** If clothing is deemed inappropriate or revealing, you will be required to change. **LET MODESTY BE YOUR GUIDE.**

Evening Worship - we ask that you dress nicely and respectfully. **Campers will be allowed to wear shorts (no cut-off's or athletic type) to the services.**

**SWIMMING** - Swimming will be at scheduled times only. Positively no swimming except when lifeguard is on duty. Lifeguards retain full authority to remove any camper permanently from the pool area. Both gals and guys must wear T-shirts and shoes to the river or pool. Any girl wearing two piece or French cut swimsuits **must** have a dark colored T-shirt on at all times, even in the water. No bikini type swimsuits are allowed on guys.

**LEAVING ENCAMPMENT GROUNDS** - Insurance prohibits all but emergency leaving. Permission to leave the grounds must be secured from the Camp Director.

**AUTOMOBILES** - Driving on the encampment grounds should be safe and orderly. Permission to drive out of the campgrounds by counselors must be requested of the Camp Director. Motor scooters and motorcycles are prohibited.

**SCHEDULE** - Everyone is expected to attend the scheduled services, conferences, and recreation unless excused by the camp nurse for illness. Cabins will remain empty during services and conferences. Each activity starts at the scheduled time. Do not wait until then to leave your cabin. Counselors are responsible to see their students attending scheduled activities.

## POLICY CONTINUED

**SPONSORS** - Churches must provide **one-man counselor for every ten (10) boys** or less, and **one woman counselor for every ten (10) girls or less**. Counselors are to remain on camp grounds during the entire camp period-afternoons included. **Counselors must be College age and above**. Morning counselor meetings at 7:30 am are mandatory. Counselors are not to sleep during any scheduled time of activities.

**CAMP HOUSING** - Campers agree to pay for all damage to any property. All buildings and grounds must be left clean. Do not remove anything from the building. Under no circumstances is shaving cream to be used for any purpose other than shaving. Fines for shaving cream fights, water balloons, stink bombs or any other offense will be billed to your church at \$100.00 per offense.

**ELECTRONIC DEVICES** - No radio, TV, cassette, CD, **Laser Pointers**, or tape players, hand-held videogames, computer products, etc. will be allowed on the camp grounds due to past experience with breakage, theft and disturbance. (Sponsor may bring one tape/CD player for church group times or rehearsals. An adult sponsor must be present at all times during its use).

**MEALS** – No Food or utensils are to be removed from the dining halls. A fine of \$200.00 will be billed to your church for any food fights.

**CURFEW** - Lights must be out by 12:00 midnight unless otherwise indicated by the schedule. **No one is permitted outside of the cabins after this time (counselors included)**. This rule is to be strictly enforced and failure to comply will necessitate camper returning home immediately. All campers are to cooperate with Public Safety Staff at all times. It is for the safety of all campers.

**GANG ACTIVITY** – We do not anticipate any problems at this point, but we need your help in making sure that Emmanuel Camp is as “gang proof” as we can make it. Wearing of gang colors or insignias used by local gangs will not be allowed. Colored bandannas are not to be worn about the head. Gang type hand signals are not to be used by campers. Spray paint is not to be brought on to camp property. Fighting will not be tolerated. If a camper is caught violating any of these guidelines it will result in first contacting counselors in charge of Youth, and he/she will automatically be sent home. Any damages will be assessed to the church the camper is with. The church of these Youth will cover the cost or repair any damaged property.

**INSURANCE AND LIABILITY** - Accident insurance is provided by Alto Frio Baptist Encampment. Maximum coverage per camper is \$2,500, limited to accidental injury (illness is not covered) on the campgrounds. Injuries sustained off the camp grounds are not covered. So stay within the bounds of Alto Frio at all times. Anyone requiring medical attention must have an insurance form filled out at the time. These may be obtained from the nurse or the camp manager.

It is strongly recommended that each church sending campers purchase accident insurance for the camps you are participating in and for travel to and from camp. This type of coverage can be purchased for a minimal charge from your insurance company. Alto Frio does not provide accident or travel insurance for camps.

**AUDITIONS** – Warm ups for special music, skits, etc., are to be announced. If you do not attend auditions you will not participate in Praise nights.

**WORSHIP SERVICES** - All church groups are expected to sit together during worship services and need to stay within the tabernacle. **No student is to leave the tabernacle without a counselor**. No food or drinks (except water) are allowed in the tabernacle due to bees.

**THESE POLICIES HAVE BEEN ESTABLISHED BY THE EMMANEL CAMP COUNCIL, AND THE RULES ESTABLISHED BY ALTO FRIO BAPTIST ENCAMPMENT.**

# CHURCH LETTERHEAD

July 25, 2011

To Whom It May Concern,

I affirm that the adult sponsors for Emmanuel Camp 2011 at Alto Frio Baptist Encampment, listed below, have my approval to attend camp and have completed and passed the following:

- 1) Criminal Background Check
- 2) DPS Sex Offender Database Check
- 3) Child Protection Training Course
- 4) Have Received and Read the Sponsor Handbook

*Support documents are available upon request from our church office.*

	Sponsor Name	Sponsor Signature
1		
2		
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Sincerely,

Pastor of Church

# Emmanuel Camp

## \* Medical Information \*

I promise to obey the rules and regulations of Alto Frio Baptist Encampment and will cooperate with the leaders and fellow campers.

Name \_\_\_\_\_ Sex \_\_\_\_\_ Grade Completed \_\_\_\_\_ Birthday \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Are you a Christian? \_\_\_\_\_ Church Membership \_\_\_\_\_

What church are you coming to camp with? \_\_\_\_\_

Circle T-Shirt size **XXL** **XL** **Lrg** **Med** **Sm**

Camper's Signature \_\_\_\_\_

Parent/Guardian Name(s) \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Home Phone Number (\_\_\_\_) \_\_\_\_\_ Business Phone Number (\_\_\_\_) \_\_\_\_\_

Family Physician's Name \_\_\_\_\_ Phone number \_\_\_\_\_

Name of primary insurance policy \_\_\_\_\_ Policy number \_\_\_\_\_

Date of last Tetanus shot \_\_\_\_\_ Is camper allergic to Tetanus booster? \_\_\_\_\_

Date of Oral Polio Vaccine \_\_\_\_\_ Date of Measles/Mumps/Rubella Vaccine \_\_\_\_\_

### Has camper had:

Diabetes? \_\_\_  
Allergies to food or medicine? \_\_\_\_\_  
Specify \_\_\_\_\_  
Allergies to bites or stings? \_\_\_\_\_  
Asthma? I: \_\_\_  
Heart trouble? \_\_\_  
Convulsions? \_\_\_  
Chickenpox? \_\_\_  
Fainting spells? \_\_\_  
Appendix removed? \_\_\_  
Any other allergies? \_\_\_  
Specify \_\_\_\_\_

### Medication Authorization

Is Camper taking any medication that must be given at camp? \_\_\_\_\_

If Yes please complete the following

Please Administer to \_\_\_\_\_  
Following medications \_\_\_\_\_

\_\_\_\_\_ Dosage: \_\_\_\_\_  
Time: \_\_\_\_\_ Date  
of Camp \_\_\_\_\_  
Signature \_\_\_\_\_

In consideration for your agreeing to accept the above named individual as a camper, I hereby give my authority and consent to medical and surgical treatment as may be needed in the judgment of the treating physician chosen by the Alto Frio Administrator or his representative. I understand the twenty-four (24) hour first aid station is available. I further understand that limited secondary accident and illness coverage is provided.

Parent's Signature \_\_\_\_\_

Other person to notify in case of emergency: Name \_\_\_\_\_

Phone \_\_\_\_\_