



ROYAL AMBASSADOR & BOYS CAMP

Ages 6th thru High School
June 18 to June 22, 2012



WHEN: Camp will begin with registration at 10 A.M Monday June 18, 2012 and conclude with lunch on Friday, June 22, 2012

WHERE: Alto Frio Baptist Encampment, Leakey, Texas.

WHO MAY ATTEND: Boys in grades 1st thru 12th grade. This camp is open to all boys. You need not have a Royal Ambassador or Challenger group in your Church for boys to attend this camp.

COST: Camp fee will be \$ 150.00 per camper and Leader. Campers will want to also bring a modest amount of money for concession stand, souvenirs and bookstore and for handcraft materials. The R.A. racer cost is \$5.75 per car.

CAMP LEADERS: Each church is expected to provide one or more Leaders for every 1 to 10 boys. All LEADERS MUST BRING A LETTER OF AUTHORITY FROM THE PASTOR, CHAIRMAN OF DEACONS, OR SOMEONE IN AUTHORITY ATTESTING TO THEIR CHARACTER AND CAPABILITIES AS A LEADER (USE FORMS ENCLOSED IN PACKET.)

CAMP RULES: Discipline must be maintained for a successful camp. Any camper caught stealing will be sent home immediately (without a refund). Other serious discipline problems will be dealt with in the same manner. Also, Alto Frio and R.A. Camp cannot be responsible for lost items.

LEADERS ARE TO READ ENCLOSED HANDBOOK AND INSTRUCT BOYS ON CAMP RULES.

Camp Activities.... Ribbons Awarded*

Archery*	Mission Discovery	R.A. Racers*	Campfire Service	Swimming
Spiritual Applications	Camp craft Relays*	Daily Worship	Cabin Devotional	Riflery*
Canoeing (12yr olds)	Nature Study	Camp craft training	Kites Lads	Low Ropes
High Ropers (12 yr. Olds & up only)			Many more activities for boys.	

RESERVATION.... Pre- registration is not require, but we encourage you to Pre-register. If pre-registration (\$10.00 Non –refundable deposit) is post marked not later then June 7, 2012 then camp T-shirt is free. Please pre-register as soon as possible.

Please return the form below to **James L. Corliss, 139 Ashford, San Antonio, TX. , 78227-4403**

FOR ADDITIONAL INFORMATION CONTACT: JAMES L. CORLISS (210) 674-2764, E-MAIL (FOR INFORMATION ONLY) jcorlissjr@juno.com or John Holcombe (830) 391-0797

Make checks payable to: R.A. Camp.

2012

Detach and mail with deposit per person to Address above _____

PLEASE PRINT OR TYPE:

CHURCH NAME _____ ADDRESS _____

CITY: _____ ZIP: _____ PHONE#: _____

NAME OF LEADER IN CHARGE: _____ PHONE#: _____

APPROXIMATE NUMBER OF BOYS AND LEADERS THAT MAY ATTEND.

LADS		CRUSADER CAMP		CHALLENGER CAMP13 YRS OLDS & UP
#1 ST 6YR	_____	#BOYS 9YR	____10YR__11YR__	# NO EXPERIENCE
#2 ND 7YR	_____	# LEADERS	_____	# 1 ST YR. BOYS
# 3 RD 8YR.	_____	# BOYS 12 YR. OLDS	_____	# 2 ND YR. BOYS
# LEADERS	_____			# 3 RD YR. BOYS
SIZE SM.	_____M_____L_____X-LARGE			2X_____3X_____

PLEASE GIVE NUMBER FOR EACH T-SHIRT SIZE. SIZES ARE ADULT SIZES



Ref: Mission Project for Alto Frio Royal Ambassador, Challenger & Boys Camp 2012

Robert and Carol Davis our Camp Missionaries for the homeless asked if we could do a mission project for Camp. This will be for each leader and boy to bring one pair, or a package of, socks for men, toothpaste, toothbrush, a bar of soap, shampoo and a small roll of toilet paper to be given to the homeless in San Antonio and area. These items should be in travel size. Please package these items in a large zip lock bag.

For the next few years this will be an on going project for Camp. This also will help the boys understand mission work with the homeless. And they can get credit in their workbooks in their Royal Ambassador program at their Churches.

So please make this a matter of prayer, As Camp will be here soon. Also pray for our Camp, Camp leaders, pastor, music leader and our missionary for this summer.

Yours In Christ

**James L. Corliss Jr.
Co-Director Alto Frio Royal Ambassador, Challenger & Boys Camp**

CAMP REGISTRATION

Enclosed are the following forms to be filled out:

No substitutions of forms accepted.

- I. **CAMP INFORMATION FORM:** Make a copy of each boy. It must be filled out and signed by a parent or guardian. No Camper under the age of 18 will be allowed to stay at camp without a signed form.
-

- II. **CAMP REGISTRATION FORM:** This must be filled out by leader and turned in upon arrival at camp.

CHURCH: Church name

DORM: Will be assigned at camp

LEADERS NAME

AGE GROUP PREFERRED

Specify which are group

You would prefer to lead during

Daytime activities: LADS: 1,2,3,

Or ages: 9,10,11,12 or leave blank

No preference

BOYS NAME

DATE OF BIRTH

- III. **SPONSORS SIGN-UP FORM, "HANDBOOK FOR SPONSORS"**
-

NOTE: All the above information should be ready when you arrive at camp in order to expedite registration

CAMP REGISTRATION FORM

PLEASE PRINT CLEARLY OR TYPE

CHURCH: _____ **DORM:** _____

LEADERS NAME	AGE GROUP PREFERRED
1.	_____
2.	_____
3.	_____
4.	_____
5.	_____
6.	_____
7.	_____
8.	_____

BOYS NAME:	AGE	DATE OF BIRTH
1.	_____	_____
2.	_____	_____
3.	_____	_____
4.	_____	_____
5.	_____	_____
6.	_____	_____
7.	_____	_____
8.	_____	_____
9.	_____	_____
10.	_____	_____
11.	_____	_____
12.	_____	_____
13.	_____	_____
14.	_____	_____
15.	_____	_____
16.	_____	_____
17.	_____	_____
18.	_____	_____
19.	_____	_____
20.	_____	_____

Total Campers & Counselors _____

Total amount to be paid _____

LAD / CRUSADER CAMP

Lad and Crusader Camp is for boys ages 6,7,8,9,10,11,and 12
Lads and Crusaders will sleep in bunkhouses and eat meals in the dining hall.
12-year-old boys will camp out on Wednesday night in tents provided by camp.

WHAT TO BRING TO CAMP...(Sack Lunch for Monday Noon)

PLEASE MARK ALL CLOTHES & PERSONAL ITEMS WITH BOYS NAME

CLOTHES

Camp Clothes (shorts, jeans & shirts)
Underwear & Socks
Swimsuit & Shoe for Swimming
Hat or Cap
Raincoat or Poncho
Change of shoes, Tennis Shoes are walking shoes

NO FLAP FLOPS

NO OPEN TOES SHOE

PERSONAL ITEMS

Bed Roll (sleeping bag or sheets)
Pillow
Soap
2-3 Towels / Washcloth
Toothbrush / Toothpaste
Comb

MISCELLANEOUS

Flashlight
Bible
Insect Repellent
Suntan Lotion

OPTIONAL

Camera
Binoculars

DO NOT BRING...

Radios, TV, walkie talkies, tapes or player, comic books, video games, or magazines,
matches, firecrackers, or any kind of fireworks. **NO KNIVES WILL BE ALLOWED IN
LAD OR CRUSADER CAMPS!!!!!!**

MAIL.... Mail for campers should be addressed to:

Name _____
R.A./ Challenger & BOYS Camp
ALTO FRIO BAPTIST ENCAMPMENT
P.O. BOX 468
LEAKEY, TX. 78873-0468

EMERGENCY MESSAGES... Telephone messages of an emergency nature are relayed to
campers by CAMP staff. This phone number is for **EMERGENCY USE ONLY 1-830-
232-4071. CAMPERS CANNOT BE SUMMONED TO TELEPHONE.**

CHALLENGER CAMP

CHALLENGER CAMP is divided into groups wilderness I 13 & 14 years old and Wilderness II 15 & over.

What to bring: Sack Lunch for Monday Noon.

CLOTHES

Camp clothes (shorts, jeans and shirts)
Underwear and socks
Swimsuit & shoes for river
Hat or Cap
Raincoat or Poncho

Walking boots or shoes
Leisure shoes (tennis shoes, moccasins, etc.)
Work Gloves
Windbreaker or light jacket

PERSONAL ITEMS

Bar soap and shampoo
2-3 towels & washcloths
Toothbrush / Toothpaste

Comb
Insect repellent
Sunscreen

EQUIPMENT

Pillow and sleeping bag (blankets)
Air mattress or cot
Plate, bowl, and cup (metal or heavy Plastic)
Knife, fork, and spoon (metal)
Canteen (water bottle)
Flashlight (extra Batteries)

Bible
Chair (folding chair or camp stool)
Tent (small)
Backpack
Notebook and Pencil
Pocket Knife

DO NOT BRING

Radios, TV, walkie-talkies, tape players, CD players or any other electronic devices, Comic books, magazines, fireworks of any kind, sheaved knife, skateboards, and roller blades or any things
You would not want your leader to take from you. It is recommended that cell phone not be brought to camp. However if cell phones are brought, it is recommended that they be left with the leader. The camp is not responsible for lost or damaged cell phones. Currently AT&T is the only cellular service available and it is limited

MAIL

Mail...Mail for campers should be addressed to:

Name _____

Alto Frio Baptist Encampment
R.A., Challenger & Boys Camp
P.O, Box 468

Leakey, TX. 78872-0468

EMERGENCY MESSAGES... telephone messages of an emergency nature are relayed to camper by Camp Staff. This number is for **EMERGENCY USE ONLY 1-830-232-4071.** Campers cannot be summoned to the telephone.

ALTO FRIO BAPTIST ENCAMPMENT

Registration and Medical Release Form
(This form may be reproduced but not changed.)

All signatures must be originals

Note: 2 ea. Originals of this form for each Man & Boy must be brought to camp

PLEASE PRINT OR TYPE

I promise to obey the rules and regulations of Alto Frio Baptist Encampment and will cooperate with the leaders and fellow campers.

Name _____ Sex _____ Grade Completed _____ Age _____ Date of Birth _____
Address _____ City _____ State _____ Zip Code _____
Birth date _____
Are you a Christian? _____ Church Membership _____
What church are you coming to camp with? _____
Camper's Signature _____

Parent/Guardian Name(s) _____
Address _____ City _____ State _____ Zip Code _____

Home Phone Number () _____ Business Phone Number () _____

Family Physician's Name _____ Phone number _____

Name of primary insurance policy _____ Policy number _____

Date of last Tetanus shot _____ Is camper allergic to Tetanus booster? _____

Date of Oral Polio Vaccine _____ Date of Measles/Mumps/Rubella Vaccine _____

Has camper had:
Appendix removed? _____
Chickenpox? _____
Fainting spells? _____
Asthma? _____
Heart trouble? _____
Convulsions? _____
Diabetes? _____
Allergies to food or medicine? _____
Specify _____
Allergies to bites or stings? _____
Specify _____
Any other allergies? _____
Specify _____

Medication Authorization:
Is camper taking any medication that must be given at camp? _____
If yes, please complete the following:
Please administer to _____
The following medication(s): _____
Dosage: _____
Time: _____
Date of Camp: _____

In consideration for your agreeing to accept the above named individual as a camper, I hereby give my authority and consent to medical and surgical treatment as may be needed in the judgment of the treating physician chosen by the Alto Frio Administrator or his representative. I understand the twenty-four (24) hour first aid station is available. I further understand that limited secondary accident and illness coverage is provided.

By signing below, I agree to indemnify and hold harmless the Alto Frio Baptist Encampment, R.A. Camp, Their leaders, staff and directors, from any liability resulting from lost or damaged items.

I understand that photos and videos will be taken during the week of R.A. camp and by signing below I hereby give full release of the use of the photos and videos to be used for advertising and promotion of R.A. Camp and Alto Frio Baptist Encampment.

Parent's Signature Father: _____ Mother: _____
Other person to notify in case of emergency: Name _____
Phone _____

ALTO FRIO BAPTIST ENCAMPMENT

P.O. Box 468, Leakey, TX. 78873 (830) 232-5271

NOTE: This is for 12 yr olds & up only

Church Name: _____

CHALLENGE COURSE

PARTICIPANT INFORMATION & RELEASE OF LIABILITY

DISCLOSURE

Challenge course programs involve a variety of activities that often include warm-ups, games, group initiative problems, and high and low ropes course elements. The level of participation in all challenge course activities is at all times completely voluntary and up to the individual's choice. Yet there is a risk, which must be assumed by each participant, that he or she may suffer an emotional or physical injury or disability.

Policy for participation in the Alto Frio challenge course requires that every participant have health/ accident insurance coverage. In addition, certain health/ medical information must be made known to the instructor (s) conducting programs, so they are prepared to respond appropriately the need arises.

This information will be read by your Alto Frio course facilitators and R.A. Camp Directors ONLY and kept in strict confidence.

Part I. General Information (please print)

1. Name _____
2. Street _____ City _____ State _____ Zip _____
3. Home Phone _____ Work Phone _____
4. Age _____ 5. Height _____ 6. Weight _____ 7. Male / Female
8. Person to notified in case of emergency _____
9. Emergency contact phone number (home) _____ (work) _____

Part II. Medical Coverage & History

Do you have health/accident insurance? YES NO
Name of Company _____ Policy # _____

2. Please check if you have or have had any problems with the following

1. ___ Problem with hearing-require hearing aid
2. ___ Dizzy spells, fainting, convulsions
3. ___ Shortness of breath, asthma on exertion
4. ___ Chest pains on exertion
5. ___ Heart problems
6. ___ Low or High blood pressure
7. ___ Hernia
8. ___ Chronic pain in neck, back, shoulders, arms or legs
9. ___ Broken bones, joints dislocations, serious sprains, weakness of muscles

- 10 ___ Joint pains, swelling or stiffness without injury
- 11 ___ Any severe injury to head, chest, internal organs
- 12 ___ Any surgeries
- 13 ___ Severe illness requiring hospitalization or prolonged incapacitation
- 14 ___ Episodes of depression, anxiety, hysteria, nervousness
- 15 ___ History of diabetes, thyroid trouble, bleeding problems
- 16 ___ Currently on any medication? If so, what? _____

If you marked any of the above, please list details below according to item number. Please be specific! (e.g. Include item#, dates history of condition , medications, etc.)

Any other conditions that might effect your safe participation in this program?

Are you allergic to any of the following?

Medications _____
Insect bites _____
Other _____

In your own words, give a brief description of your overall general health condition.

RELEASE OF LIBILITY

I understand that parts of the Alto Frio challenge course program may be physically/ emotionally demanding. I affirm that my health is good, and that I am not under a physician’s care for any undisclosed condition that bears up my fitness to participate in challenge course activities. I understand that the level of participation in these activities is at all times completely voluntary and up to the individual’s choice. Also, I recognize the inherent risk of injury or disability in challenge course activities and understand that each participant must assume the risk of injury that could result from any of the activities. I release Alto Frio Baptist Encampment and it’s staff members, principals, and board from all liability for any injury to me from participation in Alto Frio challenge course activities.

Date _____

Participant’s Signature

Above name PRINTED _____

Parent or Guardian’s Signature (if participant is under 18 years)

ALTO FRIO BAPTIST ENCAMPMENT

SPONSOR SELECTION POLICY

The proper selection of sponsors for all groups is the responsibility of the church /organization that sends them. The Letter of Recommendation for Sponsors on the following page is required of every church or organization that participates at a camp at Alto Frio Baptist Encampment. You will be responsible for verifying the required information when the sponsor arrives at the Encampment, All verified forms must be delivered to the Encampment office at the completion of your scheduled registration.

Effective June 2006, all sponsors must undergo a Sexual Molestation and Abuse Awareness Training program as mandated by the Texas Health Department. This is a one-hour curriculum that requires successful completion of a 25-question test. Test is good for two year after taking. **NOTE:** This will be given the first day of camp, by camp management staff.

NOTE: Recommendation is that we ask all our churches to do the criminal background check and sex offender check on all their sponsors and youth leaders. They could then print it out and bring with them. It does not cost anything and takes just a minute or so for each person. All you need is paper to print each one on. A hard copy of the results needs to be printed whether or not the results are positive or negative. Here is the web page to go to for accessing the Criminal Background Check will cost and the Sex Offender Registry does not cost anything: <http://records.txdps.state.tx.us>

There is a bullet on the left side of the page for each type of check.

The Handbook for Sponsors contained in this section is printed so that it can be removed and duplicated to form a 8 1/2" x 11 " folded booklet.

Camp Directors should have each sponsor sign the ' Sponsor sign-up Form' to verify that he/she has read the Sponsor Handbook.

Please, contact the Encampment Manager if you have any questions or need clarification.

"PLEASE READ ALL THE ABOVE INFORMATION BEFORE COMING TO CAMP!!!!!!!"

CHURCH LETTERHEAD

Date

To Whom It May Concern,

I affirm that the named individuals below are known to me/us, and I/we can attest to the character, integrity and ability of each to serve as a sponsor. I/we know of no reason why any of them should not serve as a sponsor for children and youth under the age of eighteen. I/we recommend them to you as persons who will represent our church or organization in the supervision of our young people. I/we understand that our church or organization is legally responsible for the proper selection of sponsors and their actions while acting in this capacity.

The listed names below have completed and passed the following:

- 1) Criminal Background Check
- 2) DPS Sex Offender Database Check
- 3) Child Protection Training Course
- 4) Have Received and Read the Sponsor Handbook

Support documents are available upon request from our church office.

	Sponsor Name	Sponsor Signature
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		

Sincerely,
Pastor of Church

NOTES

ALTO FRIO BAPTIST ENCAMPMENT

Handbook for Sponsors 2012

All sponsors must receive a copy of this handbook and become familiar with it's contents.

This handbook is intended to help make your job easier. Please share any suggestions that might help to make this a better tool for your use.

This Encampment operates under an annual permit issued by the Texas Department of Health. We are required to operate according to the requirements of the Texas Youth Camp Safety and Health Act. Our policies, rules, and procedures reflect those requirements.

INFO

Camp Address: PO Box 468, Leakey, TX 78873

Emergency phone: (830) 232-4071

Email: altofrio@hctc.net

Camp Director _____

Camp Pastor _____

Worship Leader _____

My dorm # _____

Prayer needs:

Important times to remember:

Emergency Procedures

Every sponsor and camp leader needs to be informed as to procedures to be followed in case of emergencies. It is not possible to cover all situations completely, but leaders should realize that some circumstances call for ‘common sense’ action. In an emergency, the key phrase is “**keep calm**”.

TORNADO/FLOOD

Alto Frio staff will monitor the news. In the event of threatening weather and/ or flood conditions, sponsors will be responsible for the orderly evacuation of the dorms and insure that all campers are directed to the cafeteria building. The loud speaker will be used as a warning system. If a camper is caught in the open when a storm strikes, he/she should take cover in a depressed or low area of open ground. Do not get under a tree.

SNAKE BITE

Apply a restriction (belt or wide cloth), above and below the bite, but not tightly enough to halt blood circulation completely. Keep bitten area lower than the heart if possible. Transport to the hospital at once.

AFRICANIZED BEES

Campers should avoid and not agitate any nest or swarm of bees. Someone should be posted to keep other campers from approaching and someone else should go to the camp office to report the bees. If a camper is stung, medication is available at the First Aid Station.

CHILD ABUSE

If a sponsor discovers evidence of child abuse or sexual molestation, it should be immediately reported to the Camp Director and the Administrator. Advice on procedures to follow can be obtained by calling the abuse hotline (1-800-252-5400).

We are obligated by law to report all incidents of child abuse.

INTRUDERS

An intruder is anyone that is not registered at the camp office. This may include parents of campers or even church staff. The camp office should be notified if you suspect there is someone in camp who does not belong. Anyone acting suspiciously should be reported. Campers and sponsors should not be in remote areas of the camp late at night.

FIRE/BRUSH FIRES

Evacuate the building. Campers should be directed to meet at the cafeteria building in case of a fire. Sponsors should point out to campers the exits in the dormitories. All dormitories should have directions to exits posted. Report any missing signs to the camp office. Campers are not authorized to use fire extinguishers under any circumstances.

DROWNING

No camper or sponsor should be in the river or the pool without an Alto Frio life-guard on duty. Rescue attempts should not be made that endanger other lives. All swimming related accidents/incidents should be reported immediately to a life-guard.

ALL INJURIES AND/OR ILLNESSES SHOULD BE REPORTED TO THE CAMP NURSE.

Campers must be accompanied by a sponsor to the First Aid Station

SUPERVISION

PRINCIPLES FOR CONDUCTING A CABIN DEVOTION

1. Base all teaching on scripture, not opinion
2. Involve the campers.
3. Stay on track.
4. Pass on by questions that are not pertinent.
5. Avoid talking over campers heads.
6. Use variety
 - a. Discuss a question as a group with you as moderator
 - b. Give a verse or two to look up and discuss with them.
 - c. Ask open-ended questions and get different answers.
 - d. Tell a story.
 - e. Use a visual.
 - f. Try an objects lesson.
 - g. Use a devotional book (but not every night).
 - h. Let one of the campers give a devotional.
 - I. Allow opportunity for testimonies.

HOW TO BECOME A SPONSOR-FRIEND

1. Be ready to listen.
2. Talk on his level. Keep it simple.
3. Exhibit a positive attitude. It is contagious.
4. Stay neutral. Listen in confidence.
5. Be honest and sincere.
6. Be prayerful.

REMEMBER, EVEN APPEARANCES ARE IMPORTANT

Child abuse in any form will not be tolerated. This could include im proper touching, abusive Suggestive language, or striking a child. Avid compromising situations. Children can mistake well meaning attention as sexual misconduct. According to Texas State Law, Child Abuse or Sexual Abuse, real or alleged, must be reported to proper authorities for investigation.

1. Camp directors, Leaders, and Sponsors are responsible for the enforcement of all policies and rules, and the supervision of their groups at all times.
2. This encampment operates as a closed campus and anyone leaving the camp grounds must have the permission of his Camp Director. Visitors must register with Encampment , pay all fees, and their presence must be approved by the Camp Director. Visitors not directly involved in the program of the camp are discouraged.
3. The Encampment curfew is midnight. Curfew for individual camps my be earlier but not later.
4. Prescription drugs must be deposited with the Camp Nurse, and will be dispensed per prescription at the First Aid Station.
5. Vehicles must remain parked in designated areas except for special permission granted by the Encampment Manager at the request of the Camp Director.
6. All Groups using the pool or riverfront must be accompanied by one sponsor for every ten children or youth.
7. Violation of Encampment Policies and Rules may result in expulsion from the Encampment with no refund of any fees paid.
8. Users are responsible for any\all damages to the Encampment property.
9. All facilities must be left clean and in order to avoid a cleaning sur-charge. Pick up trash. Make sue all personal items are taken with you.
10. Emergency Messages will be delivered to the Camp Director. Personal Messages will be delivered at meal times.
11. Familiarize yourself with the Emergency Procedures included in this booklet and posted in the dorm, and share needed information with the campers.
12. Only the Encampment Registration and Medical Information Form is acceptable for registration. Campers will not be allowed to remain on the grounds without this completed, signed form.
13. No one from your group should enter any locked building or facility. This will be considered trespassing.
14. All campers going to the First Aid Station must be accompanied by a sponsor..

HOW TO BE A SUCCESSFUL SPONSOR

HOW TO COOPERATE WITH GOD.

1. You are at camp to win kids to Jesus Christ, and \or to build them up to serve Him. You are no on vacation. You are not here to be a babysitter, but a leader and a guide.
2. See your job for exactly what it is, a ministry. Being a sponsor means giving, giving, giving. If you do a good job being a sponsor, you will work harder than you do at just about any other time. Your day may start as early as 6:00 am and not end until very late. But no one will be prodding you to do it. You will be expected to be on time, to participate, to cooperate, but no one will be dogging your steps to make you do it. Let God minister through you this week.
3. Don't worry about your shortcomings, Put yourself in God's hands. Let Him begin to mold you into that servant of the Lord that you really want to be. God is able! Just get self of to the way!
4. Follow the plan your Camp Director has given you. The Director and staff have a purpose for everything. Hundreds of details have been thought through in advance, so go with the plan and forget the complaining. People make the camp effective, but people can be the biggest problem too. Some people specialize in creating problems, why don't you vow to the Lord to be a part of the solution.
5. Realize that you are part of a team. As part of the team at camp, you need to function together with the other leaders and sponsors in unity to accomplish God's purposes in young lives. Encourage and help one another. Stand together.

SOME IMPORTANT REMINDERS.

1. Being a sponsor takes time. Plan for it. Mike it happen.
2. Keep the confidence of the campers. Something may be humorous to you, but not to him.
3. Maintain a cheerful objectivity. Betting emotionally involved will not help at all. You are the adult. Act like it.
4. Be careful in giving advice. Guide the camper to come up with solutions.
5. Expect patterns of behavior. For example, children often make little problems into big problems. Be a stabilizer.
6. Don't be afraid to consult other, sponsors or leaders.
7. Encourage independence from you, dependence upon God
8. Don't make promises to campers you cannot or should not keep.
9. Intentionally violating Encampment Policies and Rules is Note part of the camping experience. Do not encourage it or allow it to happen
10. Do not be alone with campers in a one on one situation. All ways be within view of others.
11. Do not allow yourself to be put in possible compromising

RESTRICTIONS

1. No alcoholic beverages, tobacco in any form, narcotics or illegal drugs of any kind are permitted on the Encampment grounds.
2. The encampment is designated as a NON—SMOKING AREA.
3. No group may sell food or refreshments of any kind.
4. Speed limit for vehicles is 20 MPH.
5. Motorcycles, ATV's , scooters, and skateboards are prohibited.
6. Water pistols and the like are prohibited.
7. Shaving cream fights, etc. will not be allowed.
8. Firearms and fireworks are not allowed.
9. Guests may not bring pets on the Encampment grounds.
10. Only Encampment employees are allowed in the kitchen area of the Dining Hall.
11. Do not leave campers unsupervised in dorms.
12. Pay phones are provided for personal calls. Please respect others needs to use them.
13. Shoes must be worn outside the dorm on the Encampment grounds.
14. Swimsuits may not be worn in the Dining Hall or any meeting facility.
15. Swimming or wading in the river is strictly prohibited when no Encampment lifeguard is on duty.
16. Maintenance Area is off limits to campers and sponsors.
17. Challenge Course area is off limits except when supervised by Encampment personnel.
18. Do not throw trash on grounds.
19. Keep doors and windows to dorms closed.
20. Do not change settings on thermostats or tamper with covers.
21. Do not use fire extinguishers. In case of fire VACATE BUILDING IMMEDIATELY.
22. Do not iron clothes on carpet or mattresses.
23. Do not move beds in dorms or from dorms to dorm.
24. Do not take food or drink into meeting rooms
25. Do not write or carve on furniture.
26. Staff quarters are off limits to campers and sponsors.
27. Do not take campers to remote areas of the Encampment after dark. DO NOT CROSS RIVER OR FENCES FOR ANY REASON
28. Dress while at camp should meet the highest Christian ideals. No two piece swimsuits, short shorts, inappropriate or sleeveless shirts. Campers and sponsors will be asked to change if clothing draws unnecessary attention. (campers wearing two-piece swimsuits will be asked to change or to cover up with a colored t-shirt).

Please read all the requirements

These are new rules for Camp from the Health Services Department of State Health Services. This is only the part that will affect all Camp.

Texas Administrative Code

<u>TITLE 25</u>	HEALTH SERVICES
<u>PART 1</u>	DEPARTMENT OF STATE HEALTH SERVICES
<u>CHAPTER 265</u>	GENERAL SANITATION
<u>SUBCHAPTER B</u>	TEXAS YOUTH CAMPS SAFETY AND HEALTH

(f) Criminal conviction and sex offender background check requirements. The camp management shall have on file a record of any criminal conviction and a sex offender registration check for all adult staff members and all adult volunteers working at the camp before the staff member or volunteer has unsupervised contact with children at the camp. If the records are located off-site, a letter from the national or regional headquarters of the camp organization stating the names of individuals at the camp site for whom background checks have been conducted, shall be available at the camp site. All records of criminal convictions and written evaluations for a camp or camping organization shall be made available to department personnel within two business days upon request. Youth camps are responsible for ensuring that criminal and sex offender background checks have been conducted for international staff obtained through the J-1 visa process, and that documentation of these checks are located with other staff background checks. Records of criminal convictions and sex offender status shall be obtained by:

(1) performing an annual criminal background check using a criminal history database for each adult staff member's and each adult volunteer's permanent residence. If the staff member or adult volunteer has a temporary or an educational residence, an annual criminal background check shall include searching under the permanent, temporary and educational address, as applicable. The criminal history database used for the criminal background check is to be based on the individual's residences, and may include state, national or international databases. Documentation of the search results, whether or not the results are positive, shall be maintained with the sex offender background documentation; and

(2) performing an annual background check using a sex offender registration database for each adult staff member's and each adult volunteer's permanent residence and educational residence if applicable, such as the TXDPS - Sex Offender Registry, which may be accessed at Texas Department of Public Safety - Crime Records Service. Documentation of the search results, whether or not the results are positive, shall be maintained with the criminal background documentation.

(g) Persons whose presence at a youth camp shall be precluded. Youth camps shall not employ paid or unpaid staff members or volunteers at a youth camp, or permit any person to have unsupervised contact with campers other than their own children if the person has the following types of criminal convictions or deferred adjudications: a misdemeanor or felony

under Texas Penal Code, Title 5 (Offenses Against the Person), Title 6 (Offenses Against the Family), Chapter 29 (Robbery) of Title 7, Chapter 43 (Public Indecency) or §42.072 (Stalking) of Title 9, §15.031 (Criminal Solicitation of a Minor) of Title 4, §38.17 (Failure to Stop or Report Aggravated Sexual Assault of Child) of Title 8, or any like offense under the law of another state or under federal law.

(h) Persons whose presence at a youth camp may be precluded.

(1) Youth camps may preclude a person from being a paid or unpaid staff member or volunteer at a youth camp; or may preclude a person from having unsupervised contact with campers other than the person's own children, if the person has the following types of criminal convictions or deferred adjudications:

(A) a misdemeanor or felony committed within the past ten years under §46.13 (Making a Firearm Accessible to a Child) or Chapter 49 (Intoxication and Alcoholic Beverage Offenses) of Title 10 of the Texas Penal Code, or any like offense under the law of another state or under federal law; or

(B) any other felony under the Texas Penal Code or any like offense under the law of another state or under federal law that the person committed within the past ten years.

(2) Camp management shall have on file a written evaluation for any staff member or volunteer with a criminal conviction or deferred adjudication included in paragraph (1) of this subsection, showing that management has determined the person is suitable for a position at the youth camp despite a criminal conviction or deferred adjudication.

(i) Sexual abuse and child molestation awareness training and examination program.

(1) Effective June 1, 2006, a youth camp licensee may not employ or accept the volunteer service of an individual for a position involving contact with campers at a youth camp unless:

(A) the individual submits to the licensee or the youth camp has on file documentation that verifies the individual within the preceding two years has successfully completed the training and examination program required by this subsection; or

(B) the individual successfully completes the youth camp's training and examination program approved by the department during the individual's first workweek, and prior to any contact with campers unless supervised during the first workweek by an adult who has successfully completed the program. The youth camp shall have documentation on file and available for inspection within two business days of request by the department verifying that the individual successfully completed the youth camp's training and examination program.

(2) For purposes of this subsection, the term "contact with campers" does not include visitors such as a guest speaker, an entertainer, or a parent who visits for a limited purpose or a limited time if the visitor has no direct and unsupervised interaction with campers.

A visitor may have direct and unsupervised contact with a camper to whom the visitor is related. A camp may require training and an examination for visitors if it chooses.

(3) A youth camp licensee shall retain in the person's personnel record a copy of the documentation required or issued under paragraph (1)(A) of this subsection for each employee or volunteer until the second anniversary of the examination date.

(4) Prior to their use, the department may approve training and examination programs offered by trainers under contract with youth camps, by online training organizations, or programs offered in another format, such as a video tape, authorized by the department.

(5) A training and examination program on sexual abuse and child molestation approved by the department shall at a minimum include training and an examination on:

(A) the definitions and effects of sexual abuse and child molestation;

(B) the typical patterns of behavior and methods of operation of child molesters and sex offenders that put children at risk;

(C) the warning signs and symptoms associated with sexual abuse or child molestation, recognition of the signs and symptoms, and the recommended methods of reporting suspected abuse; and

(D) the recommended rules and procedures for youth camps to implement to address, reduce, prevent, and report suspected sexual abuse or child molestation. Training shall include the need to minimize one-on-one isolated encounters between an adult and a minor or between two minors.

(6) The training program shall last for a minimum of one hour and discuss each of the topics described in paragraph (5) of this subsection.

(7) The examination shall consist of a minimum of 25 questions which shall cover each of the topics described in paragraph (5) of this subsection.

(8) To successfully complete the training program, each employee or volunteer shall achieve a score of 70% or more correct on an individual examination. If the examination is taken on-line, the employee or volunteer shall retain a certificate of completion indicating they successfully completed the course.



2012

Camp will be upon us soon. Hopefully, you have already begun planning. We have been blessed with several donations for scholarships. These scholarships have been designated for boys and men to come to R.A. camp. James and I have spent quite a bit of time trying to come up with a plan to use these funds. We talked about 100% scholarships for a needy boy. We also talked about 50% scholarships, as to encourage the boy to earn the other 50%. We finally decided that you are in the best position to decide. You are the ones closest to the "front lines." We are blessed to have these funds, please help us use them in the spirit they were given.

The funds will be reserved on a first come first served basis. James has prepared a form for you to send in when you have identified a boy, or man, in need. Please help us use every dollar that has been donated, but help us use every dollar wisely. **Remember--these funds are first come first served.**

Thanks,
John Holcombe and James Corliss

Please mail this form to: James L. Corliss Jr, 139 Ashford, San Antonio, TX.,78227-4403 [FOR INFORMATION ONLY CALL 210-674-2764](tel:210-674-2764)

Detach and mail to address above	
	2011
<u>PLEASE PRINT</u>	
Name of person to receive Scholarship: _____ Age: _____	
Church Name: _____ Address _____	
City _____ Zip _____ Phone#(____) _____	
Name of Leader in charge: _____ Phone# (____) _____	
Check which scholarship requesting: Half _____ Full _____	